

Course Title: English II: Academic Reading & Writing
BS 2nd
Course Instructor: Dr. Tahira Asgher

Course Description:

The course focuses on the basic strategies of composition and writing skills. Good writing skills not only help students obtain good grades but also optimize their chances to excel in professional life. The course includes modes of collecting information and arranging it in appropriate manner such as chronological order, cause and effect, compare and contrast, general to specific etc. It enables the students to write, edit, rewrite, redraft and proofread their own document for writing effective compositions. Because of the use of a significant amount of written communication on daily basis, sharp writing skills have always been valued highly in academic as well as professional spheres.

Course Objectives:

This course aims to:

- assist students identify the audience, message, and the purpose of writing
 - develop rhetorical knowledge and critical thinking
 - enable them express themselves in a variety of writing styles
 - help students write well organized academic texts including examination answers with topic/thesis statement and supporting details.
 - make students write argumentative essays and course assignments
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- use different mechanics of writing to produce various types of compositions effectively keeping in view the purpose and the audience
 - demonstrate rhetorical knowledge
 - demonstrate critical thinking in well-organized forms of academic texts

Course Contents:

1. Writing Process
 - Invention
 - ✓ Generating Ideas (collecting information in various forms such as mind maps, tables, lists, charts etc)
 - ✓ Identifying Audience, Purpose, and Message
 - Ordering Information
 - ✓ Chronology for a narrative
 - ✓ Stages of a process
 - ✓ From general to specific and vice versa
 - ✓ From most important to least important
 - ✓ Advantages and disadvantages
 - ✓ Comparison and contrast
 - ✓ Problem solution pattern
 - Drafting
 - ✓ Free Writing
 - ✓ Revising
 - ✓ Editing
2. Paraphrasing

3. Cohesion and Coherence
 - Cohesive Devices
 - Paragraph unity
4. Summary and Precis Writing
5. Creative Writing
6. Essay Writing
 - developing a thesis
 - organizing an essay
 - writing effective introduction and conclusion
 - different types of essays
 - use of various rhetorical modes including exposition, argumentation and analysis

Recommended Books:

- Goatly, A. (2000). *Critical Reading and Writing: An Introductory Course*. London: Taylor & Francis
- Hacker, D. (1992). *A Writer's Reference*. 2nd ed. Boston: St. Martin's
- Hamp-Lyons, L. & Heasley, B. (1987). *Study writing: A course in written English for academic and professional purposes*. Cambridge: Cambridge University Press.
- Howe, D. H, Kirkpatrick, T. A., & Kirkpatrick, D. L. (2004). *Oxford English for Undergraduates*. Karachi: Oxford University Press.
- Kirsner, L.G & Mandell, S.R. (1989). *Patterns For College Writing*: Fourth Edition. USA: St. Martin's Press, Inc.
- Smazler, W. R. (1996). *Write to be Read: Reading, Reflection and Writing*. Cambridge: Cambridge University Press.